



POSITION: FINANCE MANAGER (RE-ADVERT).

REPORTS TO: CHIEF EXECUTIVE OFFICER

DURATION: PERMANENT

SALARY: R 985,416.95 PER ANNUM ALL-INCLUSIVE

JOB REFERENCE: FM/SDA/2023

STATION: GROBLERSDAL

JOB DESCRIPTION:

The Finance Manager will lead strategically across all functional areas within the Finance Unit, ensuring compliance with financial legislation. This role includes advising the Accounting Officer according to the MFMA and Companies Act, handling budgeting, accounting, financial analysis and reporting, cash and debt management, and additional duties as assigned. The Finance Manager will also develop and implement strategies for financial performance and municipal financial viability, alongside monitoring financial risks and supporting anti-fraud strategies.

REQUIREMENTS:

HIGHER EDUCATION QUALIFICATIONS

- At least a Post Graduate Degree or qualification in the fields of Accounting, Finance, or Economics registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits or Chartered Accountant (SA)
- Certificate in Management Development for Municipal Finance (CPMD) as an added advantage. If not in possession of this certificate or required minimum competency level in terms of the Municipal Amendment Regulations on Minimum Competency Levels (2018), the incumbent shall be required to attain that minimum competency level within 18 months from the date of appointment.

WORK RELATED EXPERIENCE

- Minimum experience of Seven (7) years at senior and middle management levels, of which two (2) years must be at least at senior management level.

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Reg No: 2011/002272/30

- Demonstrated knowledge of the Companies Act, MFMA, Treasury regulations, and Local Government legislation is essential.

KPA's/ROLES AND RESPONSIBILITIES:

- Ensure the Agency's financial statements are GRAP-compliant.
- Develop and maintain an asset register following regulatory frameworks.
- Provide strategic financial guidance and oversee financial operations, including administration, finance, revenue, expenditure, assets, budgeting, and supply chain management.
- Designing and implementing financial management strategy
- Preparation of Budget for the Entity and monitoring the spending pattern
- Ensuring compliance with all Entity policies in financial matters, advising the Accounting Officer in terms of MFMA
- Managing revenue, expenditure, payroll, debtors, creditors, assets, projects and risks.
- Ensure compliance with Supply chain management regulations and managing SCM process and Unit of the Entity.
- Managing the statutory audit and providing assurance to the Auditor General.
- Ensure effective and efficient management of the finance investment and banking, treasury and risk
- Driving the process of transformation that embraces the principle of developmental finance.
- Submission of financial reports as the requirements of the MFMA.

Enquiries: Ms Elizabeth Kubuzie (013 262-7300). Applicants who previously applied for re-advertised posts may re-apply if still interested. Sekhukhune Development Agency is an equal opportunity, affirmative action employer. In the filling of these vacant post, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts will be taken into consideration. It is our intention to promote representativity in terms of race, gender and disability. Applicants whose appointments will promote diversified representation will receive preference. The incumbents shall be subjected

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to signing of contract of employment, a performance agreement, disclosure of benefits and interests and where necessary undergo screening, security vetting and competency assessment.

Applicants for these posts must submit fully completed official application form for employment available at SDA's offices or website (www.sekhukhune.gov.za) with their detailed curriculum vitae (CV), recently (not older than 6 months) certified copies of Identity Document (ID), academic qualifications, as well as valid motor vehicle driver's license (with applicable legal exceptions for persons with disabilities) and other attachments where necessary and email to the Company Secretary, Mahlatjim@sekhukhune.gov.za on or before 29 February 2024 at 16H30.

Late applications not made on the official application form shall not be considered. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority. Failure to submit all required documents shall render the application invalid. Sekhukhune Development Agency reserves the right not to make an appointment. Correspondence will be limited to successful candidates only. If you do not receive any response from us within three (3) months from the date of this advertisement, please accept that your application was unsuccessful. Canvassing officials or any other relevant person for appointment is strictly prohibited and will automatically disqualify the applicant. Visit our website at (www.sekhukhune.gov.za).

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